



March 19, 2015 Minutes

CALL TO ORDER—Chair Donna Draxler called the meeting to order at 4:20 PM in the STC Conference room.

ATTENDANCE

Chemung County – Theodore Bennett; Donna Draxler; Ernie Hartman; Randy Olthof
Schuyler County – Phil Barnes; Kate Bartholomew; Judy McKinney-Cherry; Tim O’Hearn; Kristin VanHorn
Steuben County – Amy Dlugos; Joe Hauryski; Robert Nichols
STC Staff – Marcia Weber; Susan Cratsley; Chelsea Robertson; Kemberli Sargent;

APPROVAL OF MINUTES – On a motion duly made (McKinney Cherry/Hartman) and carried, the minutes of the February 19, 2015 meeting were approved.

CORRESPONDENCE – STC received a letter from Senator Catharine M. Young, 57th District, regarding the resolution that STC passed in January supporting the completion of Route I-86. Senator Young thanked STC for the resolution and said she will work to expedite the funding and completion of I-86.

COMMITTEE REPORTS

1. **Audit Committee**
 - a) **Abstract of Claims** –On a motion duly made (O’Hearn/Olthof) and carried, the abstracts were approved in the amount of \$13,020.47.
 - b) **Budget and Personnel**
 - a) 2015 Cost Allocation Plan Revision – after further work on the 2015 STC budget, Marcia Weber recommended that the STC rent be put back into indirect costs rather than direct. This changes the indirect percentage from 39.15% to 46.32%. The Budget and Personnel Committee agreed to recommend the change to the STC board. On a motion duly made (Olthof/O’Hearn) and carried, the board approved the change to the 2015 Cost Allocation Plan.
 - b) Preliminary Audit – the auditor has begun the 2014 STC Audit and recommended that the grant received and classified as unearned income be reclassified as restricted fund balance. The budget and personnel committee recommended that it be designated for personnel related expenses. On a motion duly made (O’Hearn/Hauryski) and carried, the board recommended that STC follow the recommendation of the auditor with the designation for personnel related expenses.

EXECUTIVE DIRECTOR'S REPORT

1. **Appalachian Regional Commission**

- a) Washington, DC – Marcia Weber will be presenting the ARC Congressional Award to Kirsten Gillibrand at the LDD conference in Washington next week.
- b) Federal Co-Chair's Upcoming Visit to STC – Earl Gohl, ARC Federal Co-chair, will be visiting the area as a keynote speaker for the Regional Leadership Conference on April 1 and 2. While in the area, Mr. Gohl will visit some of the ARC project sites and also meet in the STC office with several of the project recipients.

REGIONAL PROGRAM ACTIVITIES

1. **STC Interns** – STC will hire an intern this summer from Binghamton University. While at STC she will be working on planning projects and comprehensive plans.
2. **Regional Leadership Conference** – Chelsea encouraged board members to attend the conference, which will be on April 1 and 2, 2015 at Corning Community College. Information is on the STC website at www.stcplanning.org and www.regionalleadershipconference.info .
3. **Comprehensive Economic Development Strategy (CEDS)** – the preliminary stages of the update to the CEDS is underway. Information from the survey that was distributed to the municipalities will be included in the plan.

OTHER BUSINESS

1. **Next Board Meeting** - the next board meeting will be the Annual Dinner on April 16, 2015 at the Radisson.

ADJOURN – on a motion duly made (Bennett/Hartman) and carried, the meeting adjourned at 4:40 p.m.

Respectfully submitted,
Susan Cratsley
Executive Assistant