



## October 15, 2015 Minutes

**CALL TO ORDER**– Chair Donna Draxler called the meeting to order at 9:10 AM in the STC Conference room.

### ATTENDANCE

**Chemung County** – Ted Bennett; Donna Draxler; Ernie Hartman; Randy Reid; Tom Tranter

**Schuyler County** – Phil Barnes; Kate Bartholomew; Dennis Fagan; Judy McKinney Cherry; Tim O’Hearn; Kristin VanHorn

**Steuben County** – Amy Dlugos; James Johnson; Joe Hauryski; Steven Maio; Robert Nichols; Scott VanEtten

**STC Staff** – Marcia Weber; Susan Cratsley; Chelsea Robertson; Kemberli Sargent; Dan Wilhelm

**APPROVAL OF THE MINUTES** – On a motion duly made (McKinney-Cherry/VanHorn) and carried, the minutes from the July 16, 2015 meeting were approved.

### COMMITTEE REPORTS

#### 1. **Audit Committee**

a) **Abstract of Claims** – the audit committee reviewed abstracts totaling \$38,936.03. On a motion duly made (Tranter/Hartman) and carried, the abstracts were approved.

#### b) **Budget and Personnel**

a) Staff Resignation – Daniel Wilhelm, STC Accountant, has resigned. Dan will be available to provide STC with necessary help on a consultant basis. The board wishes him well in his future endeavors.

Marcia has been in contact with the Steuben County Civil Service department, and the department is canvassing those on the list of people who have passed the Civil Service accountant test to see if any of them is interested. It was suggested that she contact the Chemung and Schuyler Civil Service departments to see if there is anyone who might be eligible and interested.

b) Webinars on New OMB Guidelines - STC staff participated in several useful OMB webinars regarding the new OMB guidelines. STC has the links to the webinars; anyone who is interested in viewing them should please contact STC.

## **REGIONAL PROGRAM ACTIVITIES**

1. **I-86 Conference** – Ted Bennett reported on the I-86 Conference, at which he had a vendor table. He is working with Southern Tier East and Hudson Valley planning boards along with other agencies to get funds to update the 2000 I-86 economic benefits study.

Ted also noted that Tioga Downs received word today that it will be a full casino.

2. **Regional Leadership Conference Update** – Chelsea is discussing possible classes and presenters with NYSAC for the annual regional conference.

The committee is considering having a one-day conference rather than the two day conference that has been held the last few years. The logistics are being worked out to see if it is possible.

3. **Schuyler NYSERDA Project Update** – STC staff, along with Schuyler County Planner, Kristin VanHorn, continues to work with several municipalities in Schuyler County to update their comprehensive plans to meet the NYSERDA Cleaner Greener requirements. The survey for the Village of Montour Falls has been mailed, and the analysis is currently being done. The Town of Catharine and the Town of Dix have begun to work on adapting their zoning regulations to match their comprehensive plans. The Town of Reading survey has been mailed, and survey returns are coming in.

4. **Appalachian Regional Commission Update** - the Fiscal Year 2016 ARC project applications were submitted to the Department of State.

Kyle Wilber from the NYS Department of State and staff from STE, STC, and STW will meet next week to discuss region-wide issues.

## **OTHER BUSINESS**

1. **2016 Calendar** – STC will email the 2016 board meeting schedule to the board. The annual dinner will be at the Harbor Hotel in Watkins Glen on April 21, 2016.
2. **Next Board Meeting** – The next board meeting will be on Thursday, November 19, 2015 at 9:00 AM.

**ADJOURN** – on a motion duly made (VanEtten/McKinney-Cherry) and carried, the meeting adjourned at 9:40 AM.

Respectfully submitted,  
Susan Cratsley  
Executive Assistant