



**January 19, 2017  
Meeting Minutes**

**CALL TO ORDER**– Chair Donna Draxler called the meeting to order at 9:03 AM in the STC conference room.

**ATTENDANCE**

**Chemung County** – Ted Bennett; Donna Draxler; Randy Reid; Thomas Sweet

**Schuyler County** – Dennis Fagan; Tim O’Hearn

**Steuben County** – Amy Dlugos; Joe Hauryski; Robert Nichols; Scott VanEtten

**STC Staff** – Marcia Weber; Susan Cratsley, Victoria Ehlen; Gabriel Holbrow; Brittany McKerlie; Frank Vanca

**WELCOME/INTRODUCTIONS** – Frank Vanca, STC’s new Clean Energy Program Coordinator, was introduced to the board.

**APPROVAL OF THE MINUTES** – On a motion duly made (Dlugos/Bennett) and carried, the minutes of the November 17, 2016 meeting were approved.

**COMMITTEE REPORT**

1. **Audit Committee**  
**Abstract of Claims** – the audit committee reviewed abstracts totaling \$47,050.44. On a motion duly made (VanEtten/Nichols) and carried, the abstracts were approved.
2. **Budget and Personnel Committee**
  - a) **2016 Contract with STN** – the committee reviewed and discussed the contract between STC and STN in 2016.
  - b) **Other** – the committee recommended a salary increase for a staff member in order to achieve parity. On a motion duly made (Bennett/Sweet) and carried, the salary increase was approved.

**REGIONAL PROGRAM ACTIVITIES**

1. **Local Development District (LDD) of the Appalachian Regional Commission and National Association of Development Organizations (NADO) Conferences in Washington, DC on March 19-21, 2017** - Marcia Weber asked board members to accompany STC staff to the Local Development District Conference and the NADO Conference in Washington, DC on March 19-21. STC provides transportation and pays the expenses. The agenda has not been released, but the conference is educational and worth attending. Anyone who is interested should contact STC.

2. **Clean Energy Communities Program** – Frank Vanca explained the Clean Energy Communities Program developed by NYSERDA. He has been meeting with local government officials and municipalities in the region to inform them about clean energy and NYSERDA grant opportunities. Real Property Tax Law 487 was discussed, as well as municipal opt-outs. Frank will be assisting with several solarize informational sessions in the STC region in the next few months.

#### **OTHER BUSINESS**

1. **Nominating Committee** - The 2017 nominating committee was appointed as follows:  
Chemung County – Tom Tranter – Chair  
Schuyler County - Tim O’Hearn – Vice Chair  
Steuben County - Jack Wheeler
2. **STC Committees** – Board members can see the STC committee list online at [http://www.stcplanning.org/usr/Committee\\_Roster/2017\\_Committee\\_Roster.pdf](http://www.stcplanning.org/usr/Committee_Roster/2017_Committee_Roster.pdf) .  
Anyone wanting to join a committee should contact STC.
3. **Next Board Meeting** - the next board meeting will be on February 16, 2017. It is the official annual meeting and will include the election of officers. The STC Annual Dinner will be on April 27, 2017 at the Radisson, Corning, NY

**ADJOURN** – on a motion duly made (Nichols/VanEtten) and carried, the meeting adjourned at 9:25AM.

Respectfully submitted,  
Susan Cratsley  
Executive Assistant