



May 18, 2017 Meeting Minutes

CALL TO ORDER– Chair Joseph Hauryski called the meeting to order at 9:03 AM in the STC conference room.

ATTENDANCE

Chemung County – Ted Bennett; Donna Draxler; Ernie Hartman; Randy Olthof; Thomas Tranter

Schuyler County – Phil Barnes; Judy McKinney Cherry; Dennis Fagan; Timothy O’Hearn; Kristin VanHorn

Steuben County – Amy Dlugos; Joe Hauryski; James Johnson; Steve Maio; Robert Nichols; Jack Wheeler

STC Staff – Marcia Weber; Susan Cratsley, Victoria Ehlen; Brittany McKerlie; Chelsea Robertson

APPROVAL OF THE MINUTES – On a motion duly made (Hartman/Draxler) and carried, the minutes of the February 16, 2017 meeting were approved.

COMMITTEE REPORT

1. **Audit Committee**

a) **Abstract of Claims** – the audit committee reviewed abstracts totaling \$65,084.57. On a motion duly made (Tranter/Wheeler) and carried, the abstracts were approved.

2. **Budget and Personnel Committee**

a) **Staff Resignation** – Gabriel Holbrow, STC Planner, will resign as of July 14 due to his wife’s getting a job in Massachusetts; the interviewing process for the planner position has begun.

b) **STC 2016 Audit** – the STC 2016 Audit will be presented at the June meeting.

REGIONAL PROGRAM ACTIVITIES

1. **Appalachian Regional Commission (ARC) Grant Application Process** - Victoria Ehlen described the FY2018 application process for ARC grants. Any organization considering submittal of an ARC application should contact STC as soon as possible. Applications are due in the STC office by September 6, 2017, and between now and the due date, Victoria provides a great deal of assistance to the project sponsors; this is necessary in order for the applications to meet the requirements of local, state, and federal review.

STC will be providing ARC grant application training at STC’s Planning School on May 23, 2017.

2. **Support for Appalachian Regional Commission (ARC)** – Marcia Weber reported that there is bi-partisan support for the Appalachian Regional Commission; efforts are being made to include it in the FY2018 federal budget. All board members are urged to ask for support of ARC from the region’s Representative and Senators. Marcia can provide evidence of ARC’s value to the STC region.

3. **Local Development District Conference in Washington, DC April 9-11** – the annual conference was attended by Marcia Weber, Victoria Ehlen, and board member Thomas Sweet. The very informative conference focused on workforce development issues, including programs aimed at veterans.
4. **Meetings with the Economic Development Administration (EDA) Regional Representative** –Edward Hummel, New York’s relatively new Economic Development Representative from EDA, visited the area this spring. After a site visit to the CVS Chemung Distribution Center, which had received \$1.45 million in EDA funding, Ed participated in a meeting at STC with the region’s economic developers to discuss the status of the region’s economy and the funding that is available from EDA. Ed and STC staff then met individually with several economic developers to discuss specific potential projects.
5. **I-86 Travel Guide** – Ted Bennett announced that the spring/summer edition of the *I-86 Travel Guide* has been released; copies were distributed at the meeting. Ted also noted that the areas to the east of Elmira have formed a new coalition with the primary economic development agencies in Orange and Sullivan counties to promote the widening of Route 17 to six lanes between Harriman and Monticello.
6. **Regional Leadership Conference** – Chelsea Robertson, STC Senior Planner, reported that another successful Regional Leadership Conference took place in April. Out of the 77 municipalities, 59 were represented. 36 sessions were held, with more than 400 people in attendance. The revenue from sponsorships, the sale of company advertisements, and registration fees increased this year. Due to the increase in the cost of food and materials, the conference still ran at a deficit, but it was significantly lower than usual, and STC can cover the cost.

7. Intergovernmental Review

Chemung County

1704 Acquire Friction Measuring Equipment

Project Applicant: Elmira Corning Regional Airport

Description: acquire friction measuring equipment

Federal Agency: FAA

Cost: Federal: \$63,000 Applicant: \$3,500 State: \$3,500 Total: \$70,000

1705 Terminal Rehab Design

Project Applicant: Elmira Corning Regional Airport

Description: design of a rehabilitation of the passenger terminal first floor of terminal building, the exterior building shell, and building mechanical systems (HVAC, plumbing, electrical, and fire protection).

Federal Agency: FAA

Cost: Federal: \$4,500,000 Applicant: \$250,000 State: \$250,000 Other: \$810,000
Total: \$5,810,000

1706 Rehabilitate Terminal Building – Design & Construction Phase 1

Project Applicant: Elmira Corning Regional Airport

Description: existing terminal will be rehabilitated and reconfigured in its current location and will include modest expansions of the departure lounge and baggage claim area.

Federal Agency: FAA

Cost: Federal: \$10,500,000 Applicant: \$583,333 State: \$583,333
Total: \$11,666,666

Tom Tranter noted that the airport rehabilitation is a very important project for the region. The Elmira Corning Airport is becoming a regional airport with more enplanements than the Tompkins and Broome county airports together. The project needs to be completed by next October. On a motion duly made (Tranter/McKinney Cherry) and carried, the intergovernmental reviews were approved.

OTHER BUSINESS

1. Other –

- a) **Consolidated Funding (CFA) Applications** – Round 8 of the CFA applications is open, and applications are due by July 28. Award announcements will be made in early December.
- b) **STC Annual Report** – the STC 2016 Annual Report is available for anyone who did not receive one.
- c) **STC Annual Dinner** – board members that attended the STC Annual Dinner were very pleased with the speaker and found him to be very informative.

2. Next Board Meeting - the next board meeting will be on June 15, 2017.

ADJOURN – on a motion duly made (Tranter/McKinney Cherry) and carried, the meeting adjourned at 9:50 AM.

Respectfully submitted,
Susan Cratsley
Executive Assistant