



**October 20, 2016
Meeting Minutes**

CALL TO ORDER– Chair Donna Draxler called the meeting to order at 9:00 AM in the STC Conference room.

ATTENDANCE

Chemung County – Ted Bennett; Donna Draxler; Ernie Hartman; Randy Olthof; Thomas Sweet

Schuyler County – Phil Barnes; Kate Bartholomew; Judy McKinney Cherry; Dennis Fagan; Tim O’Hearn; Kristin VanHorn

Steuben County – Amy Dlugos; James Johnson; Joe Hauryski; Steven Maio; Robert Nichols; Jack Wheeler

STC Staff – Marcia Weber; Susan Cratsley, Victoria Ehlen; Gabriel Holbrow; Brittany McKerlie; Chelsea Robertson; Janet Thigpen

APPROVAL OF THE MINUTES – On a motion duly made (McKinney Cherry/Hartman) and carried, the minutes of the September 29, 2016 meeting were approved.

COMMITTEE REPORTS

1. Budget and Personnel Committee

- a) Staffing – STC Economic Development Coordinator Victoria Ehlen will be going back to full time status starting next week.
- b) Starting Salaries – the committee is reviewing starting salaries for STC staff and will discuss them at the Budget & Personnel meeting on November 3.
- c) Clean Energy Coordinator Position – an offer has been made for this position.

2. Audit Committee

Abstract of Claims – the audit committee reviewed abstracts totaling \$39,817.19. On a motion duly made (Wheeler/Johnson) and carried, the abstracts were approved.

REGIONAL PROGRAM ACTIVITIES

1. **Board Approval: 2017 ARC Application Review and Ratings** – (see below) –Amy Dlugos reported on behalf of the Regional Human Services Committee, and Victoria Ehlen reported on behalf of the Economic Development Policy Committee. An overview of the projects was presented.

APPALACHIAN REGIONAL COMMISSION
Fiscal Year 2017
SOUTHERN TIER CENTRAL REGIONAL PLANNING AND DEVELOPMENT BOARD
October 20, 2017

Number	Project Name Descriptions	Score	Project ARC Amount	Match	Total Project Cost	Project Sponsor
1701	<p>Poverty Stoplight To develop and implement an innovative, robust, cost-effective program to develop 10 new leaders who will work with 100 households in their high-risk neighborhood in Elmira, NY to assess their situation and Help all program participants move from some dimension of poverty to empowered agent of personal and community change.</p>	80	\$40,586	\$42,632	\$83,218	Cornel Cooperative Extension of Chemung County
1702	<p>Modernization of Food Co-Packing and Training Facility The primary goal of this project is to develop a job training program that aligns with local economic development needs and assists people with barriers to employment develop skills needed to enter the workforce.</p>	90	\$150,000	\$150,000	\$300,000	Schuyler County Chapter, NYSARC Inc.
1703	<p>Equipment Installation to Light STN Fiber in Southern tier Public Libraries The project will make 100Mbps/100Mbps broadband internet connectivity possible in 21 public libraries by installing the equipment and supplies needed to light existing dark fiber for the purpose of developing economic, education, and social opportunities for 143,291 residents or 59,366 households in Southern Tier Communities.</p>	95	\$150,000	\$205,069.85	\$355,069.85	Southern Tier Library System
1704	<p>Steuben Local Foods Development Project Cornell Cooperative Extension's Local Foods Development project will promote economic growth for specialty crop farmers in Steuben County through training & events, the establishment of a Farmers Market Collaborative and CSA Fair, Agriculture in the Classroom, and branding support.</p>	80	\$53,918	\$73,707	\$127,625	Cornell Cooperative Extension of Steuben County

Number	Project Name and Descriptions	Score	Project ARC Amount	Match	Total Project Cost	Project Sponsor
1705	Local Agriculture and Land Use Leadership Institute LALULI will provide training to 35 local leaders in Chemung, Schuyler, and Steuben counties in order to increase their individual and collective capacities to strengthen the agriculture and food industry, while simultaneously protecting farmland and open space, in ways that are compatible with regional and community goals; and increase the number of viable farms and food related businesses in the region and the overall contribution of these businesses to the region's community and economic vitality and quality of life.	70	\$95,100	\$95,100	\$190,200	Cornell University, CaRDI
1706	Planning in Water's Way The project will provide data, tools, and cost estimates to municipalities, private developers and IDA's to support implementation of flood mitigation and flood damage prevention activities that improve the region's economic resilience.	84	\$80,000	\$120,000	\$200,000	Southern Tier Central
Total			\$569,604	\$686,508	\$1,256,112	
Total ARC FY17 Request			\$569,604	\$686,508	\$1,256,112	
TOTAL RECOMMENDED ARE PROJECTS FOR FY 2017						\$569,604

On a motion duly made (Dlugos/McKinney Cherry), and carried, with Wheeler and O'Hearn abstaining, the 2017 ARC Applications (project numbers 1701, 1702, 1703) for human services were approved.

On a motion duly made (Bartholomew/Olthof) and carried, the applications for Economic Development (project numbers 1704, 1705, df1706) were approved.

- 2. NYSERDA Painted Post Update** – STC staff continues to work with several municipalities to update their comprehensive plans to meet the NYSERDA Cleaner Greener requirements. The surveys for the Village of Painted Post and Village of Riverside have been distributed, and the survey returns are coming in. The analysis will be done in the next few months. The two villages will also be updating their zoning laws.
- 3. 2017 Conference Update** – The conference will be on April 6, 2017 at Corning Community College. Planning for classes has begun. Chelsea Robertson is discussing possible classes and presenters with NYSAC. If anyone has any ideas or suggestions for class topics, please contact Chelsea.

4. **Steuben County Transportation Study** – Gabriel Holbrow, STC Planner, reported that this study will focus on transit as a means to access services for the elderly and disabled and to enable employment for everyone. The focus is also on transit to meet the needs of people in the gap between Medicaid transportation and car ownership. A specific topic of interest is cross-county medical transportation.

The goal is to improve mobility without significant new services or costs and to increase utilization of existing formal transportation services, coordinate better among these services, and strengthen informal resources to cover gaps.

The project is funded by the Appalachian Development Public Transportation Assistance Program (ADTAP) and will run from August 2016 to December 2017.

5. **Flood Program Update** – Janet Thigpen reported the following:
Levee Issues – In response to discussions at DEC levee mapping training, STC is developing educational resources to increase awareness of the levees, the possibility of flooding in protected areas, and strategies for reducing those risks. Maps showing levees and protected areas will be distributed for posting in municipal buildings or other public places, along with a poster summarizing recommendations. A handout, Guidelines for Levee-Protected Areas, has also been developed for use and distribution by code enforcement officers (distributed at meeting).

Flood Insurance – People in areas protected by levees are advised to carry flood insurance. For those not in the flood plain, the insurance is not too expensive. Communities are better positioned to recover after a disaster if the damages are covered by insurance. Janet is finding that insurance agents are reluctant to sell policies in areas with no mandatory flood insurance requirement and no claim history. She would like to organize training for insurance agents about flood insurance and local flood risks.

6. **Other** – Ted Bennett reported that the I-86 Economic Benefits Study that was done in 2000 will not be updated at this time. The money that several agencies contributed will be returned.

OTHER BUSINESS

1. **Next Board Meeting** - the next board meeting will be on November 17, 2016.

ADJOURN – on a motion duly made (Barnes/O’Hearn) and carried, the meeting adjourned at 9:22 AM.

Respectfully submitted,
Susan Cratsley
Executive Assistant