

Town of Corning  
Master Plan Update Committee Meeting  
September 14, 2011

Attendance:

Elijah Baity  
Mike Donnelly  
John MacMahon  
Chelsea Robertson  
Danielle Salley  
Kenneth Uhl

Absent:

Kim Feehan  
Marianna Redner  
Dean Stuart  
Doug Wicks

The meeting started at 5:40 PM on September 14, 2011.

1. Approval of July Minutes – The July 2011 minutes were approved on a motion by John MacMahon, seconded by Elijah Baity and carried.

2. STC report of progress

Chelsea Robertson spoke to the committee as to what STC has been up to. Over the past two months. The majority of the work that STC has done has been mapping. Chelsea showed 6 new maps that were made.

Victoria Ehlen, STC Economic Development Specialist has been working on economic development for the Town of Corning in that section of the Master Plan.

Chelsea stated that a lot of the work that has been done over the past two months has been organizing and preparing for the Focus Groups. This is the first meeting since starting the Focus Groups and it has been a lot of organization, sending out letters, receiving surveys, and evaluating what was said.

3. Final Review of 1<sup>st</sup> Focus Group – A discussion occurred about the Focus Group. Chelsea told the group that Marianna Redner was not able to make the meeting, but she did call into Chelsea that she really liked how the Focus Group went. She thought it ran smoothly; the questions were perfect and should not be changed; and was pleased with what was received in information.

With the rest of the group at this meeting Chelsea went around the table and each spoke about what they liked. Everyone liked the information that was brought out. They thought that Victoria and Chelsea did a very good job of keeping everyone on track. Victoria did a great job at recording all of the information. There was a concern whether she could keep up, as she can only write so fast and can she keep

up writing on that board. Chelsea responded that it was really her job as a facilitator to slow the crowd down should it get any faster and really should not be moving any faster than Victoria can write.

There was a discussion of a concern about how the meeting ended. There really was no good ending to the meeting. The way the meeting ran is that the discussion about what a Master Plan is, then the discussion about will be going through questions, then started on the questions 1-8. Each question was announced, read through each one and asked for responses. At the end the facilitator Chelsea asked the group to get up and walk over to a map and mark on it and then that was the end of the meeting. There seemed to be a little lag at the end, to really end the meeting. Chelsea suggested a way to solve this because she also saw this as an issue, is to have two blank maps, one where people will circle preservation areas only and one where people will circle development areas only. They will be on two separate tables so people will have the opportunity to do that and then it will be the end of the meeting. Another way to solve this is have Chelsea spend some time at the beginning of the meeting describing the agenda for the night and the process and how it will work, and how the meeting ends. She will talk everyone through it, hopefully the meeting will progress better.

Lastly there was a discussion that we need a comment form made up. Something that gives opportunities for people to give a written comment should they not want to say it out loud or should they not get the chance to speak during the meeting. Also in the introduction section of the meeting, Chelsea will inform everyone that there is going to be a time limit on each question and we have to go ahead and move forward with each question, to keep the meeting under the two hour time limit. All comments may not be heard, but we will do our best that we can.

Overall everyone was very pleased at how it went.

4. Upcoming Focus Groups – the Committee walked through and talked about who would be representing the group. The Committee really wanted to have representation from each of the focus groups and hoped that someone will be able to sit in on every meeting.

September 21, 2000, 7:00 PM, General Town Residents – Elijah Baity  
September 28, 2011, 10 AM Infrastructure - Danielle Sally  
October 3, 2011, 9 AM, Business Owners/ Employers – Danielle Sally  
October 5, 2011, 7PM, Major Landowners – Mike Donnelly  
October 11, 2011, 2 PM – General Town Residents - Kenneth Earl

6. Next meeting is scheduled for October 12, 2011. Chelsea mentioned at that meeting we can expect to see some information about economic development from Victoria. Some of the results of the Focus Groups and talk about how the Focus Groups have gone and some of the information that has been collected. Chelsea probably won't have time to pull everything together to present to the group as the last Focus Group is on October 11. It probably won't be until the November until she has a complete list.

The meeting are going to permanently be changed until 5:30 PM. Chelsea will ask Kim to run the new add changing the meeting times.

At 6:15 Elijah Baity made the motion to close the meeting, seconded by Mike Donnelly.

Respectfully submitted,  
Chelsea Robertson