



**February 15, 2018
Meeting Minutes**

CALL TO ORDER– Chair Joseph Hauryski called the annual meeting to order at 9:00 AM in the STC conference room.

ATTENDANCE

Chemung County – Ted Bennett; Donna Draxler; Nicolette Wagoner; Tom Tranter; Ernie Hartman; Tom Sweet; Randy Reid

Schuyler County –Timothy O’Hearn; Philip Barnes; Kristin VanHorn; Dennis Fagan; Kate Bartholomew

Steuben County – Amy Dlugos; Joe Hauryski; Jack Wheeler; Jamie Johnson; Bob Nichols; Scott VanEtten; Steve Maio

STC Staff – Marcia Weber; Maggie Costello; Victoria Ehlen; Brittany McKerlie; Chelsea Robertson; Stephanie Yezzi; Yvonne Saxton

INTRODUCTIONS

STC’s new executive assistant, Yvonne Saxton, was introduced to the board and welcomed.

APPROVAL OF THE MINUTES – On a motion duly made (VanEtten/VanHorn) and carried, the minutes of the January 17, 2018 meeting were approved.

COMMITTEE REPORTS

BUDGET AND PERSONNEL COMMITTEE

Brittany McKerlie reviewed the Cost Allocation Plan first with the budget and personnel committee and then with the board. The committee recommended approval of the plan by the STC board, and on a motion duly made (Fagan/O’Hearn) and carried, the Cost Allocation Plan was approved.

AUDIT COMMITTEE

1. **Abstract of Claims** – The audit committee reviewed abstracts totaling \$6833.39. On a motion duly made (VanEtten/Hartman) and carried, the abstracts were approved.

NOMINATING COMMITTEE

Tim O’Hearn reported that all the current STC board officers have agreed to serve another term. The nominations are:

Chair	Joe Hauryski
Vice Chair	Dennis Fagan
Executive Secretary	Marcia Weber
Treasurer	Patrick Donnelly

On a motion duly made (Dlugos/VanEtten) and carried, the nominees were re-elected.

COMMITTEE ASSIGNMENTS

Marcia Weber spoke about the committee assignments from last year, which board members can reference in deciding which committees they want to be on in 2018. They should email Marcia with their committee choices. If she doesn't hear from a board member, she will assume that he or she wishes to remain on his/her current committees.

REGIONAL PROGRAM ACTIVITIES

- 1. Climate Smart Communities Grant** - Stephanie Yezzi reported that STC applied for and was awarded a \$45,000 grant for Big Flats to complete a comprehensive plan that would involve a local government operations greenhouse gas emissions inventory and vulnerability assessment.
- 2. CEDS Update**- Victoria Ehlen spoke about the progress on the Comprehensive Economic Development Strategy (CEDS), which included the updating of the major employers list. She identified the CEDS timeline: she expects a draft by early March, finalizing the project list at the March 13th meeting of the Economic Development Policy Committee, and bringing the CEDS to the March STC board meeting for approval. Victoria asked the board whether workforce issues mentioned in the past still existed. The board concluded that effective workforce solutions must go back as far as early childhood education; that is the basis of learning and is essential to the fundamental readiness of the workforce. Board members also referred to an analysis that is almost complete that should provide answers to the question regarding current issues. In response to board comments, Victoria said she will talk with Betsey Hale about progress on the I-86 Corridor Strategy and their own internal cluster analysis.

Also, according to the current data, there are large swaths of Steuben County, parts of Schuyler County, and almost all the areas near Elmira that are eligible for EDA Public Works grant funding.

OTHER BUSINESS

1. Joe Hauryski commented on how pleased he was with the content of and the attendance at the session on Codes at the STC Planning School on February 6th.
2. There was discussion about the next round of Consolidated Funding Applications. The next round will include many opportunities for workforce related funding.
3. The next board meeting will be on March 15, 2018.

ADJOURN – on a motion duly made (Bennett/VanEtten) and carried, the meeting adjourned at 9:50 AM.