



**January 18, 2018  
Meeting Minutes**

**CALL TO ORDER**– Chair Joseph Hauryski called the meeting to order at 9:00 AM in the STC conference room.

**ATTENDANCE**

**Chemung County** – Ted Bennett; Donna Draxler; Nicolette Wagoner; Tom Tranter; Ernie Hartman

**Schuyler County** – Timothy O’Hearn; Judy McKinney Cherry; Kristin VanHorn

**Steuben County** – Amy Dlugos; Joe Hauryski; Jack Wheeler; Jamie Johnson

**STC Staff** – Marcia Weber; Maggie Costello; Victoria Ehlen; Brittany McKerlie; Chelsea Robertson; Stephanie Yezzi

**APPROVAL OF THE MINUTES** – On a motion duly made (Wheeler/Johnson) and carried, the minutes of the November 16, 2017 meeting were approved with the addition of Stephanie Yezzi to the attendance list for that meeting.

**COMMITTEE REPORTS**

**AUDIT COMMITTEE**

1. **Abstract of Claims** – the audit committee reviewed abstracts totaling \$34,935.37. On a motion duly made (Tranter/Hartman) and carried, the abstracts were approved.

**REGIONAL PROGRAM ACTIVITIES**

1. **Appalachian Regional Commission: Local Development District Conference** – Marcia Weber said that the March 18-20 conference would be a joint conference with both the DDAA (Development District Association of Appalachia) and NADO (National Association of Development Organizations). Previously, the conferences were concurrent with some shared sessions. She invited board members to attend the conference in Washington with staff members; STC pays the cost for both board and staff. All interested board members should contact Marcia.

2. **Planning in Water’s Way – SEQR** -- Maggie Costello reported that as the sponsor of the project “Planning in Water’s Way,” STC should complete a SEQR (State Environmental Quality Review) form for the project. It is expected to be a Type II action, meaning it will be determined not to have a significant adverse impact on the environment. On a motion by Amy Dlugos, seconded by Tom Tranter, the board approved the filing of the SEQR document by STC.

3. **Contract with Southern Tier Network** – Marcia proposed a 2018 contract between STC and STN that differs in that it no longer has personnel costs, except for the possible use of STC’s GIS Specialist. Since STN now has direct contracts with its CEO and administrative assistant, they no longer have to be included in the STC contract. The contract will be for office space, related costs, and supplies. The contract was approved on a motion by Jamie Johnson, seconded by Ted Bennett.

## **OTHER BUSINESS**

1. Marcia reported that a new executive assistant (the Civil Service category is a senior typist) has been hired by STC; she will start work officially on January 29.
2. The next board meeting will be the annual meeting on February 15, 2018.
3. On a motion duly made (McKinney Cherry/Draxler) and carried, the nominating committee for the annual meeting will be Tom Tranter, chair; Tim O'Hearn, vice chair; and Jack Wheeler, secretary.
4. A list of STC's committees will be sent to the board so board members can decide which committees they would like to be on for 2018.
5. The STC annual dinner will be on April 19, 2018. Marcia announced that the speaker will be Ron Verkleeren, who runs the Valor Glass expansion for Corning Inc. as the vice president and general manager of Corning Pharmaceutical Technologies.

**ADJOURN** – on a motion duly made (Wheeler/Draxler) and carried, the meeting adjourned at 9:35 AM.

Respectfully submitted,  
Marcia D. Weber