



## July 19, 2018 Meeting Minutes

**CALL TO ORDER**– Chair Joseph Hauryski called the meeting to order at 9:00 AM in the STC conference room.

### ATTENDANCE

**Chemung County** – Randy Reid; Tom Tranter

**Schuyler County** –Judy McKinney Cherry; Kristin VanHorn; Dennis Fagan

**Steuben County** – Amy Dlugos; Joe Hauryski; Jack Wheeler; Jamie Johnson; Steve Maio; Heather Reynolds

**STC Staff** - Maggie Costello; Brittany McKerlie; Chelsea Robertson; Victoria Ehlen; Janet Thigpen; Yvonne Terwilliger

### INTRODUCTIONS

Members of the Board introduced themselves to Heather Reynolds. She will be coming to the meetings in place of Board member, Hornell Mayor, John Buckley. Heather is the City Planner for Hornell.

**APPROVAL OF THE MINUTES** – On a motion duly made (Johnson/Wheeler) and carried, the minutes of the June 21, 2018 meeting were approved.

### COMMITTEE REPORTS

#### AUDIT COMMITTEE

**Abstract of Claims** – The audit committee reviewed abstracts totaling \$6,185.25. On a motion duly made (Tranter/VanHorn) and carried, the abstracts were approved.

#### BUDGET AND PERSONNEL COMMITTEE

1. The board was informed that EDA requested a letter from Chairman Hauryski that notified them of the transition of Executive Director from Marcia Weber to Chelsea Robertson. That letter has been signed and sent and everything should be set with EDA now.
2. New Grant Programs - C. Robertson spoke to the board about two grants STC anticipates submitting during the CFA process. One was to ESD to help municipalities prepare for an increase in telecommunications infrastructure and the other grant will be to LWRP to write specific design guidelines to address historic structures that lie within a floodplain. Allowing for historic structures to become more flood resilient while maintaining their historic character.
3. Lease updates – STC reported that the lease was signed and the landlord has been working on the issues that were supplied to him in a list. The parking lot has been repaired and cleaners have been hired for the hallway and common space.

## REGIONAL PROGRAM ACTIVITIES

1. **CFA Grant – LWRP** - C. Robertson handed out two CFA descriptions that we're submitting this year. The Telecommunications Tower Grant is coming along and there's quite a bit of interest from Albany. She also spoke of the LWRP Grant for the whole region, which S. Yezzi is working on. It would address design guidelines for historic structures that are in floodplains or floodways that are at risk of being damaged. This is modeled after a program that's been done in Mississippi and Connecticut. The total project cost for each grant is around \$70,000.
2. **Flood Program Report** - Janet Thigpen received a Louthain Award for distinguished service from the Association of State Floodplain Managers, a national professional organization for which she serves on the Board of Directors.

Janet reported that STC is moving forward with the **Planning in Water's Way** project for the I-86 corridor from Erwin to Elmira. A consultant will conduct an economic analysis of potential flood losses and evaluate mitigation options; STC will develop a Land Use Guidance document. This project will include consideration of the residual flood risks in areas and support FEMA mapping (so that protected areas continue to be outside of the regulated flood zone). However, there appears to be no urgency to find funding for this evaluation because FEMA has no current plans to update the area's floodplain maps.

Working with Cohocton River municipalities for the **Flood Smart Communities** project, STC will help communities with some of their short-term recommendations by providing training, planning, and outreach assistance.

STC helped five communities with documentation of numerous activities for the Community Rating System program, which enables discounts on National Flood Insurance policies.

New York State has released a Flood Risk Management Guidance document for public comment. Some state grant and permit programs will need to consider the higher standards for flood protection presented in this document and it may lead to future changes in the building code.

## OTHER BUSINESS

1. **Next Board Meeting** – The next board meeting will be on September 20, 2018.
2. **Orientation** – C. Robertson is looking to do an orientation sometime in August for new board members, Nicolette Wagoner, Heather Reynolds and Jenn Miller. Anyone who wants to learn more about STC is welcome to join them.
3. **CFA Applications** – T. Tranter reminded everybody that the eighth round of CFA applications are due July 27<sup>th</sup>.

**ADJOURN** – on a motion duly made (McKinney Cherry/Johnson) and carried, the meeting adjourned at 9:26 AM.