



**November 16, 2017  
Meeting Minutes**

**CALL TO ORDER**– Chair Joseph Hauryski called the meeting to order at 9:00 AM in the STC conference room.

**ATTENDANCE**

**Chemung County** – Ted Bennett; Donna Draxler; Thomas Sweet; Nicolette Wagoner; Tom Tranter

**Schuyler County** – Phil Barnes; Dennis Fagan; Timothy O’Hearn; Kristin VanHorn

**Steuben County** – Amy Dlugos; Joe Hauryski; Jack Wheeler; Jamie Johnson; Steven Maio

**STC Staff** – Marcia Weber; Maggie Costello; Victoria Ehlen; Brittany McKerlie; Chelsea Robertson; Stephanie Yezzi

**APPROVAL OF THE MINUTES** – On a motion duly made (Draxler/Johnson) and carried, the minutes of the October 19, 2017 meeting were approved.

**COMMITTEE REPORTS**

**AUDIT COMMITTEE**

1. **Abstract of Claims** – the audit committee reviewed abstracts totaling \$8,255.37. On a motion duly made (Tranter/Wheeler) and carried, the abstracts were approved.

**BUDGET AND PERSONNEL COMMITTEE**

1. **2018 STC Budget** - the Budget and Personnel Committee recommended approval of the proposed STC 2018 budget totaling \$1,049,024 (see attached). Marcia Weber noted that there were changes from the 2017 budget because the energy program was dropped during that year. Also, lower costs were expected as a result of the 2018 new hire for the secretary position. On a motion duly made (Fagan/Tranter) and carried, the 2018 budget was approved.

**REGIONAL PROGRAM ACTIVITIES**

**1. Appalachian Regional Commission**

- a) Current Status – Marcia reported that there was bi-partisan support in the House and the Senate for the Appalachian Regional Commission. The best guess from ARC was that they would receive level funding for 2018. There was talk of an increased focus on the distressed areas of Appalachia. There had also been talk of moving the ARC office from Washington, DC to the region (specifically Kentucky); however, ARC believes that as an interagency council, it will be ARC’s decision to make.
- b) STC is completing the FY18 Local Development District application, asking for the same amount as in recent years.

2. **Flood Program Report** – Janet Thigpen reported on progress with the Flood Smart Communities project. She also informed the board that FEMA is proposing a mapping project for Montour Falls.
3. **Regional Leadership Conference** – Chelsea Robertson said that the April 5, 2018 conference would again be a one-day conference. NYSAC will work with STC again to plan some classes.

#### **OTHER BUSINESS**

1. **Personnel Policies** – Marcia said that STC would be reviewing its personnel policies to make sure they are in line with current regulations and practices. The board agreed that they would like to see a “track changes” document with the proposed changes.
2. **Next Board Meeting** – the next meeting will be on January 18, 2018.

**ADJOURN** – on a motion duly made (Bennett/Barnes) and carried, the meeting adjourned at 9:40 AM.

Respectfully submitted,  
Marcia D. Weber