



March 21, 2019

Meeting Minutes

CALL TO ORDER– Secretary, Chelsea Robertson called the meeting to order at 9:03 AM in the STC conference room.

ATTENDANCE

Chemung County – Nicolette Wagoner; Ernie Hartman; Tom Tranter; Ed Fairbrother; Michael Collins

Schuyler County – Chad Hendrickson; Tim O’Hearn; Phil Barnes; Jim Ryan; Kristin VanHorn

Steuben County – Amy Dlugos; Jack Wheeler; Heather Reynolds; Jamie Johnson; Jenn Miller

STC Staff – Brittany McKerlie; Chelsea Robertson; Victoria Ehlen; Yvonne Terwilliger, Maggie Costello; Janet Thigpen

WELCOME / INTRODUCTIONS

APPROVAL OF THE MINUTES – On a motion duly made (Johnson/Hartman) and carried, the minutes of the meeting on February 21, 2019 were approved.

COMMITTEE REPORTS

1. BUDGET AND PERSONNEL COMMITTEE

Tim O’Hearn reported the following:

Chelsea has been meeting with Chemung County Legislature about STC’s role in the relationship with the County.

Efforts are still ongoing to update the STC Personnel Policy, there was discussion in the committee regarding accruals as they relate to retirement, and there were some recommendations from the auditor.

2. AUDIT COMMITTEE

a) **Abstract of Claims** – The audit committee reviewed abstracts totaling \$6,723.06. On a motion duly made (Tranter/Dlugos) and carried, the abstracts were approved

REGIONAL PROGRAM ACTIVITIES

1. Intergovernmental Reviews – Janet Thigpen

1902 Rehabilitate De-Icing Apron – Design and Construct

Project Applicant: Chemung County

Description: Includes rehabilitation of the pavement, drainage collection system, lighting, and signage.

Federal Agency: Federal Aviation Administration

Cost: Federal: \$2,475,000 Applicant: \$137,500 Total: \$137,500

1903 Hazardous Waste Management State Program Support

Project Applicant: NYS Department of Environmental Conservation

Description: Money to be used for personnel services only

Federal Agency: Environmental Protection Agency

Cost: Federal: \$5,990,420 Applicant: 0 State: 1,996,807

1904 Clean Vessel Act Federal Grant – Fiscal Year 2019

Project Applicant: NYS Environmental Facilities Corporation

Description: Funding is used for boat pump stations, construction costs for new equipment, information and education on pump stations, and operation maintenance

Federal Agency: Fish and Wildlife Service

Cost: Federal: \$500,000 Applicant: \$164,000 State: 0

1905 Airport Improvement Program – Construct T- Hangar Taxilanes (Design)

Project Applicant: Town of Erwin, IDA

Description: Design only project

Federal Agency: FAA

Cost: Federal: \$45,000 Local: \$2,500 State: \$2,500

1906 Airport Improvement Program – Environmental Assessment for ACIP Projects Yrs 1-5

Project Applicant: Town of Erwin, IDA

Description: Environmental review of the proposed actions at the airport to be sure there is no negative impact

Federal Agency: FAA

Cost: Federal: \$135,000 Local: \$7,500 State: \$7,500

1907 Airport Improvement Program – Airfield Lighting Improvements

Project Applicant: Town of Erwin, IDA

Description: Replacement of runway lighting fixtures with LED fixtures, cable, constant current regulator, controls and other airfield lighting features.

Federal Agency: FAA

Cost: Federal: \$344,700 Local: \$19,150 State: \$19,500

On a motion duly made (Barnes/VanHorn) and carried, the intergovernmental reviews were approved.

2. Flood Assistance Program – Janet Thigpen

Janet gave an overview of what the STC Flood Assistance Program is. Both Janet and Stephanie try to supplement the knowledge and the capacity that exists at the local and county levels for all water resources used in this area. The main concern is flooding. They provide assistance as asked and as the need arises related to floodplain management. More recently they have been doing a lot of assistance to planning boards looking at where development occurs, not just how. When FEMA is in this region working on flood hazard mapping projects Janet is fully involved working with FEMA on behalf of local interests. FEMA is currently working with the Village of Montour Falls on a levee assessment. FEMA's plan is to convert the entire state of New York from our old paper maps, which this region has, to digital mapping by 2024.

3. DDAA/ARC Conference – Chelsea Robertson

Chelsea Robertson, Victoria Ehlen and Nicolette Wagoner went to the conference this year in Washington DC. They had great speakers and the classes were very informative. One main emphasis was on the opioid addiction crisis, and there was also a lot of discussion about world broadband.

OTHER BUSINESS

1. **Audit** – Chelsea said that Richard McNeilly, CPA, should be here at our next meeting to present the 2018 audit.
2. **April Board Meeting** - Many board members noted they have scheduling conflicts with the 18th and the 25th of April as possible meeting dates. It was suggested that the April and May meetings could be combined and held in May.
3. **Next Board Meeting** – The next meeting – Chelsea will email the board to find a date in May that will work.

ADJOURN – on a motion duly made (Hartman/Wheeler) and carried, the meeting adjourned at 9:40 AM.

Respectfully submitted,
Yvonne Terwilliger
Executive Assistant